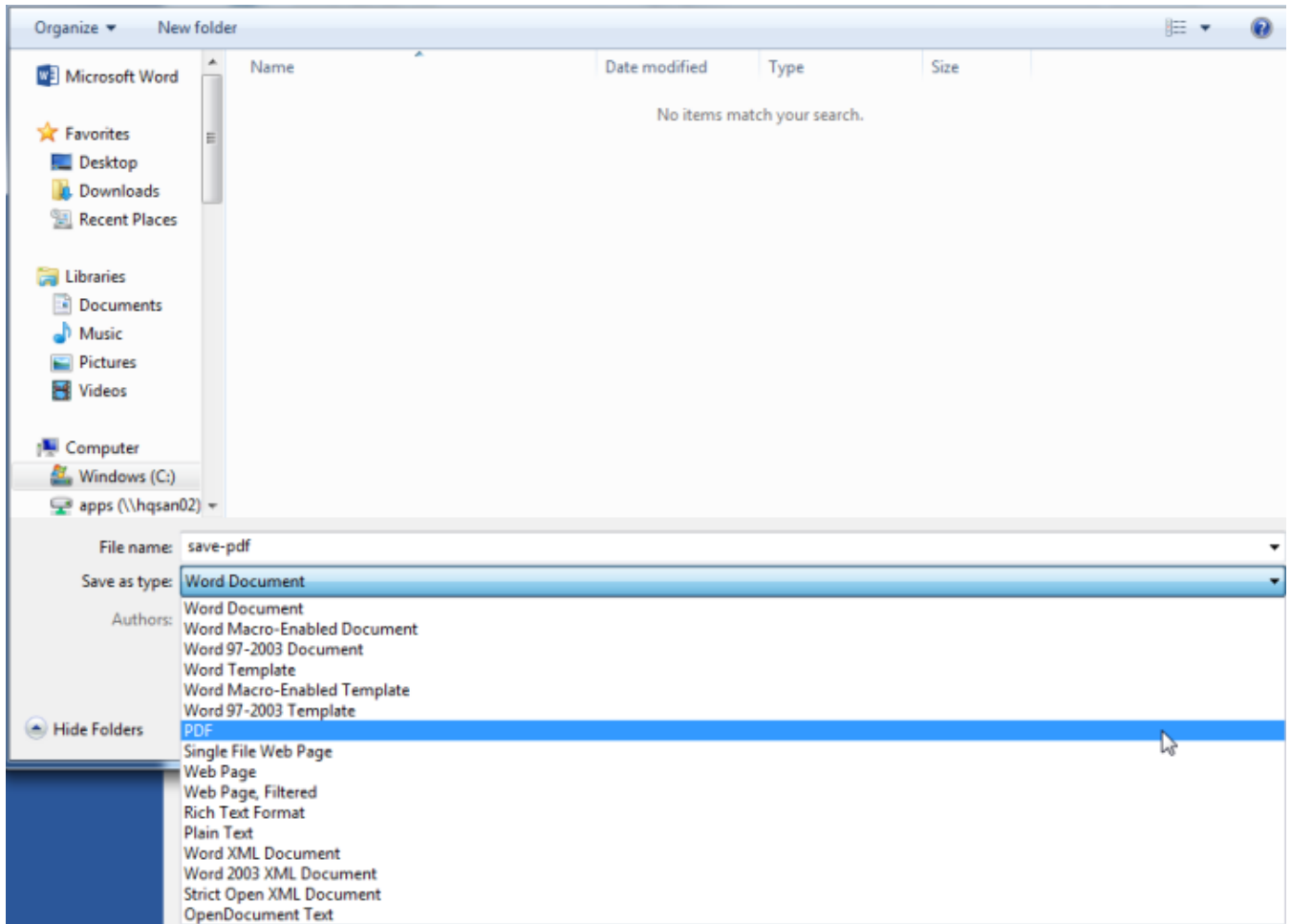


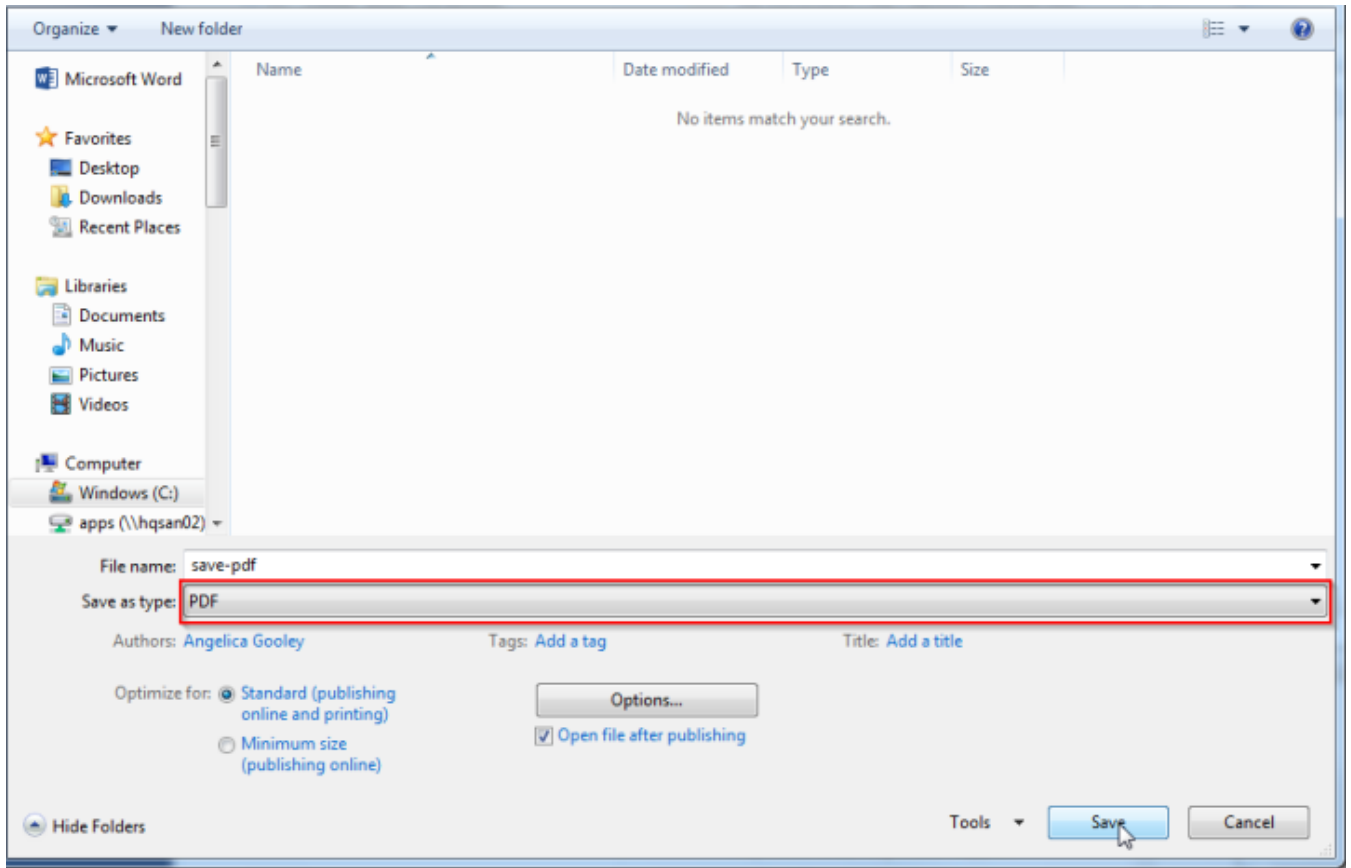
How to Save/Convert MS Office Document as a PDF

371 David Stefan Fri, Feb 19, 2021 [Adobe](#), [Microsoft Office](#) 2409

To save a MS Office document as Word or Power Point, as a PDF, select **File > Save As** and select the desired location for the document as usual when saving a file. Then in the **Save as Type** window, select **PDF** as shown in the MS Word example below:



Then after selecting **PDF** as your file type, click **Save**.



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